

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO HEALTH AND HOUSING COMMITTEE

meeting date: 18 JANUARY 2024

title: REVISED REVENUE BUDGET 2023/24

submitted by: DIRECTOR OF RESOURCES & DEPUTY CHIEF EXECUTIVE

principal author: LAWSON ODDIE

1 PURPOSE

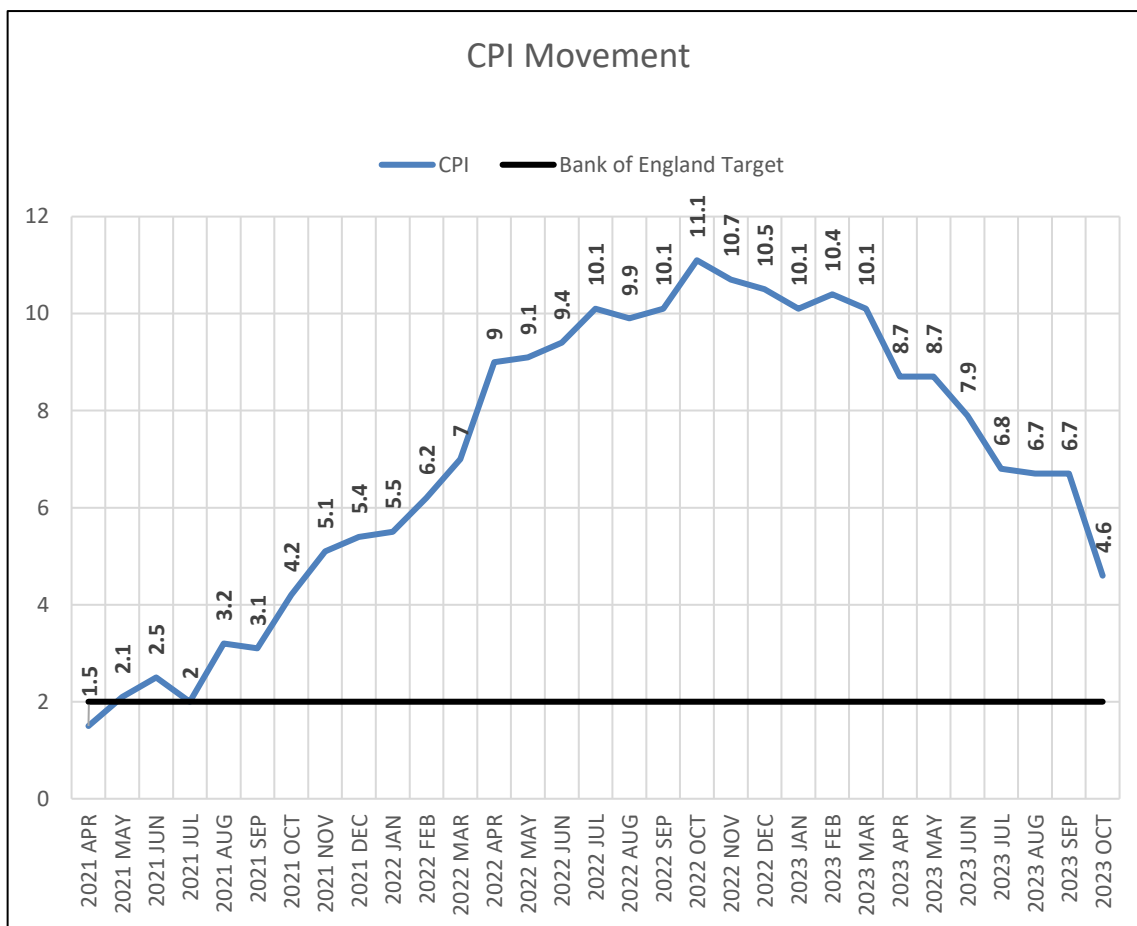
- 1.1 To agree a revised revenue budget for 2023/24 for this committee.

2 BACKGROUND

- 2.1 The original estimate for this current financial year was set in March 2023.
- 2.2 As members will be aware, there can be numerous variations to the budget that come to our attention as the year progresses, particularly through the budget monitoring process.
- 2.3 At this time of year we revise the estimates for the current financial year in order to predict the likely outturn. In essence the Revised Estimate is the council's latest forecast for the outturn on the current financial year's budget. This also assists us in preparing the original estimate for the coming financial year.

3 REVISING THE ORIGINAL ESTIMATE

- 3.1 Since the budget was originally set we now have the benefit of information from the outturn position for 2022/23 and the variances that were experienced in that financial year. Furthermore, as we have been monitoring our budgets during the year we can also use this information to inform the revised budget process.
- 3.2 When setting our budgets for the current year we were facing record levels of inflation at 10.1% in the 12 months to September 2022 when we started the process. We were also facing significantly higher utility costs for gas, electricity and fuel.
- 3.3 We decided to allow 5% for pay increases and price increase of 7.5% as we anticipated inflation would fall during the year.
- 3.4 The pay award for 2023/24 has now been settled at £1,925 per full time employee up to spinal column point 43, 3.88% for Heads of Service and 3.5% for Chief Officers. Overall the cost of the pay award for Ribble Valley was 6.5% which is around £170k above the 5% we had allowed for.
- 3.5 As mentioned we have experienced levels of inflation we have not seen for many years. The Consumer Price Index (CPI) fell to 6.7% in the 12 months to September 2023 and further to 4.6% in the twelve months to October 2023. Our revised estimates take into account the changes in the level in inflation that we have experienced so far and assumptions upto the end of March 2024. The graph below shows the movement in CPI since September 2022.



- 3.6 There have been detailed discussions with budget holders and heads of service on past service provision and future plans both playing an important part in the budget setting process.
 - 3.7 Committee decisions during the year have also been incorporated into the budget setting process where appropriate.
 - 3.8 The revised estimates for this committee are set out in the following section, with details of the movements that affect this revision being detailed at Annex 1. There are also details of the current actual position as at the end of December against the profiled Original Estimate and alongside the proposed Revised Estimate at Annex 2.
- 4 PROPOSED REVISED REVENUE BUDGET 2023/24
- 4.1 A comparison between the Original and Revised budgets for each cost centre is shown below, together with the associated movements in earmarked reserves.

Cost Centre and Description	Original Estimate 2023/24	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2023/24
AFHOU: Affordable Rent Properties	4,140	330	-4,970	1,000	740	1,240
APLAC: Alma Place Unit	2,990	-60	-510	-310	400	2,510
AWARM: Affordable Warmth	0	33,930	-46,480			-12,550
CLAIR: Clean Air	4,460			340		4,800

Cost Centre and Description	Original Estimate 2023/24	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2023/24
CLAND: Contaminated Land	10,860			-3,170		7,690
CLCEM: Clitheroe Cemetery	62,300	5,080	-3,830	8,870		72,420
CLDCY: Closed Churchyards	5,560			-990		4,570
CLMKT: Clitheroe Market	-17,520	12,170	-8,150	-16,540	-12,360	-42,400
CMGHH: Community Groups - Health & Housing	8,570			-4,740		3,830
COMNL: Common Land	5,040			-440		4,600
CTBEN: Localised Council Tax Support Administration	245,880	-2,000	-55,500	-13,780		174,600
DOGWD: Dog Warden & Pest Control	167,950	-4,730	-900	10,360	-14,600	158,080
ENVHT: Environmental Health Services	421,670	-16,360	20,700	-21,640		404,370
HFORU: Homes for Ukraine	125,350	-85,120	-98,400	0		-58,170
HGBEN: Housing Benefits Administration	222,010	154,830	-157,910	-25,320		193,610
HOMEE: Home Energy Conservation	7,100	-320		660		7,440
HOMES: Homelessness Strategy	62,900	15,110	-80,110	340		-1,760
HSASS: Housing Associations	8,100			1,090		9,190
HSTRA: Housing Strategy	55,280	-1,180		-1,580		52,520
IMPGR: Improvement Grants	106,480		-5,510	2,920		103,890
JARMS: Joiners Arms	64,830	-6,660	2,190	-16,520	-4,410	39,430
SHARE: Shared Ownership Rents	-480		-10	190		-300
SUPPE: Supporting People	14,830	21,290	-35,190	4,320		5,250
Grand Total	1,588,300	126,310	-474,580	-74,940	-30,230	1,134,860

Cost Centre and Description	Original Estimate 2023/24	Movement in Expenditure	Movement in Income	Movement in Support Services	Movement in Capital Charges	Revised Estimate 2023/24
Associated Movements in Earmarked Reserves						
CPBAL/H330 Capital Reserve	0		8,370			8,370
HGBAL/H337 Equipment Reserve	-6,560	-3,980				-10,540
FNBAL/H369 Pensions Triennial Revaluation Reserve	2,500					2,500
HGBAL/H339 Housing Related Grants Reserve	-134,450	9,100	193,850			68,500
Net after Movements in Earmarked Reserves	1,449,790	131,430	-272,360	-74,940	-30,230	1,203,690

- 4.2 The difference between the revised estimate and original estimate is a decrease in net expenditure of £453,440, or a decrease of £246,100 after allowing for transfers to and from earmarked reserves.

5 KEY MOVEMENTS FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE

5.1 Within the proposed Revised Estimate there are a number of substantial movements, and these are summarised in the table below. A more detailed analysis of the movements is provided at Annex 1.

Description	Movement from Original Estimate 2023/24 to DRAFT Revised Estimate 2023/24
<p>VARIOUS - Support Services Recharges Estimated net increase in support services recharges across most Health and Housing Committee cost centres, following a re-assessment of costs to date and time allocations in all support services areas.</p>	-74,940
<p>VARIOUS - Capital Charges Reduced depreciation charges, largely as a result of delays to the completion of capital schemes, which had originally been anticipated would have been completed in 2022/23 (Clitheroe Market and Pest Control/Dog Warden Vans). There has also been the downward revaluation of some assets for accounting purposes at the close of the 2022/23 financial year, which has an impact on depreciation levels (again Clitheroe Market, and also the Joiners Arms)</p>	-30,230
<p>DOGWD - Dog Warden & Pest Control There has been a combination of a number of budget movements that contribute to the amounts shown here, but mainly:</p> <ul style="list-style-type: none"> - Sewer baiting was previously done by the works administration team, but is now undertaken by the pest control officer -£7,560 - reduced vehicle running costs as a result of the two new vehicles that have been delivered in year -£2,280 	-9,840
<p>CTBEN - Local Council Tax Support Administration Policy and Finance Committee agreed a scheme where £45 would be allocated to each household in receipt of Local Council Tax Support where council tax liability is not nil. This government funding is to offset the costs of the scheme and was given to councils to allow the provision of such types of local reliefs. The cost in respect of this will fall on the Collection Fund rather than under this committee.</p>	-55,500

Description	Movement from Original Estimate 2023/24 to DRAFT Revised Estimate 2023/24
<p>HOMES - Homelessness Strategy</p> <p>There have been a number of large budget movements in this service area:</p> <ul style="list-style-type: none"> - Increase in number of evictions through private landlords coupled with neighbouring authorities no longer allowing us to access their hostel accommodation for single males has resulted in a higher level of spend in this area. A similar position is being seen across the whole of Lancashire +£13,270 (<i>additional costs</i>) - New grant payments in respect of grants to Ukrainian refugees in the prevention of homelessness. Funding has been received to support this grant scheme +£10,000 (<i>additional costs</i>) - A tenant housing deposit grant scheme budget has been reduced, as the terms of the grant are that it is recoverable through the raising of a debtor invoice, and so nets to nil -£3,000 (<i>reduced costs</i>) - Grant funding has been received from the Home Office to support any additional expenditure that the Council may have in relation to the Asylum Seekers Dispersal scheme -£22,500 (<i>additional income</i>) - New grant funding provided to help support homelessness issue in respect of Ukrainian refugees, but can also be used to help support other local homelessness pressures -£62,500 (<i>additional income</i>) - Housing rents income had been anticipated from the Clitheroe Temporary Housing Scheme, however this property is still being used in respect of homelessness +£8,500 (<i>reduced income</i>) 	<p>-56,230</p>

6 CONCLUSION

6.1 The difference between the Revised and Original Estimate is a decrease in net expenditure of £453,440, or a decrease of £246,100 after allowing for transfers to and from earmarked reserves.

7 RISK ASSESSMENT

7.1 The approval of this report may have the following implications

- Resources: The total movement from the Original Estimate to the Revised Estimate is a decrease of £453,440, or £246,100 after movements in earmarked
- Technical, Environmental and Legal: none identified
- Political: none identified
- Reputation: sound financial planning safeguards the reputation of the Council
- Equality and Diversity – Equality and diversity issues are considered in the provision of all Council services.

8 RECOMMENDED THAT COMMITTEE

8.1 Agree the revenue revised estimate for 2023/24.

HEAD OF FINANCIAL SERVICES

DIRECTOR OF RESOURCES
AND DEPUTY CHIEF EXECUTIVE

HH1-24/LO/AC

For further background information please ask for Lawson Oddie
BACKGROUND PAPERS - None

**HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24**

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
AFHOU: Affordable Rent Properties					
Premises Related Increase in the level of charges for insurance cover following an in year retender of the contract	330				330
Support services Increase in expenditure following a re-assessment of costs to date and time allocations in the Chief Executives Department, partly offset by reductions seen in the Economic Development and Planning department and the Resources department.			1,000		1,000
Other grants and contributions - use of commuted sum Receipt of S106 monies into the Health and Housing Committee in 2023/24 to then provide funding for the Clitheroe Affordable Housing capital scheme, via a transfer to the Capital Earmarked Reserve (see "Movement in Earmarked Reserves").		-8,370			-8,370

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Customer and client receipts - dwelling rents The original estimate budget included lease rent income for three properties, but rent is only being received for two properties. The third property has been used for temporary homelessness accommodation for families.		3,400			3,400
Depreciation and impairment - depreciation Increase in depreciation charges based on the valuation of the properties held for affordable rent.				740	740
Total Affordable Rent Properties	330	-4,970	1,000	740	-2,900
APLAC: Alma Place Unit					
Premises related expenses - various Marginally lower costs than originally budgeted for in respect of utility costs (-£740), but an increase premise insurance costs (+£30) and repairs and maintenance (+£650).	-60				-60
Support services A decrease in expenditure following a re-assessment of costs to date and time allocations in the Resources department, partly offset by an increase in the Chief Executives Department.			-310		-310
Customer and client receipts - dwelling rents Increased occupancy at the unit in-year so far means estimated increased rent and service charges income for the year.		-510			-510

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Depreciation and impairment - depreciation Minor increase in depreciation charges based on the valuation of the flat.				400	400
Total Alma Place Unit	-60	-510	-310	400	-480
AWARM: Affordable Warmth					
Transfer payments - grants to individuals New budget to provide affordable warmth grants to individuals who are most vulnerable to harm from cold or damp homes in Winter 2023/24. Funded from monies received from Lancashire County Council and set aside in earmarked reserves at the end of 2022/23.	33,930				33,930
Other grants and contributions - Affordable Warmth LCC Public Health Grant Anticipated further grant funding from Lancashire County Council to provide affordable warmth grants to individuals in Winter 2023/24. Net funds not needed during the financial year will be set aside in the earmarked reserve for use next financial year.		-46,480			-46,480
Total Affordable Warmth	33,930	-46,480	0	0	-12,550

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
CLAIR: Clean Air					
Support services A minor increase in expenditure following a re-assessment of costs to date and time allocations in the Chief Executive's department and Resources Department			340		340
Total Clean Air	0	0	340	0	340
CLAND: Contaminated Land					
Support services Decrease in expenditure following a re-assessment of costs to date and time allocations in the Community Services department, partly offset by a small increase in recharges from the Chief Executive's department.			-3,170		-3,170
Total Contaminated Land	0	0	-3,170	0	-3,170
CLCEM: Clitheroe Cemetery					
Premises related expenses - repairs Due to increased repairs work needed to be undertaken in-year, particularly in respect of a replacement heating system needed at the cemetery gate house.	6,830				6,830
Premises related expenses - utilities Decrease in charges for utilities due to a fall in unit costs. This is as a result of the volatility seen globally in this area.	-1,650				-1,650

**HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Premises related expenses - grounds maintenance and grave digging Estimated increase in expenditure following a re-assessment of costs to date and estimated input to different service areas by the grounds maintenance team, including grounds maintenance, burials and ashes work at Clitheroe Cemetery +£7,130. This has been slightly off set by a small decrease in external costs for grave digging (ie.hire of equipment etc) -£400</p>	-400		7,130		6,730
<p>Premises related expenses - Premises Insurance Increase in the level of charges for insurance cover following an in year retender of the contract</p>	1,430				1,430
<p>Supplies and services - various a number of small decreases in the level of budget needed in such areas as equipment and materials and horticultural supplies.</p>	-1,130				-1,130
<p>Support services Increase in expenditure following a re-assessment of costs to date and time allocations in several support services areas, with the main increase being in the Chief Executive's department.</p>			1,740		1,740

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Customer and client receipts - interment fees Estimated increase in interments income in-year, based on a higher number of interments for the year to date and recent years' trends in this demand-led income area.</p>		-5,280			-5,280
<p>Customer and client receipts - exclusive burial rights and exclusive woodland burial rights Estimated decrease in woodland burial rights +£3,360 partly ioffset by an increase in exclusive burial rights - £1,580 based on the level of burial rights purchased for the year to date in this demand-led income area.</p>		1,780			1,780
<p>Customer and client receipts - various Net estimated increase in monument fees income, commemorative benches income and certificate of burial fees income for the year, based on the income received in-year so far in these demand-led income areas.</p>		-40			-40
<p>Customer and client receipts - dwelling rents Increase in rents due to the end of the financial year in respect of the cemetery lodge building.</p>		-290			-290
<p>Total Clitheroe Cemetery</p>	5,080	-3,830	8,870	0	10,120

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
CLDCY: Closed Churchyards					
Premises related expenses - grounds maintenance Estimated decrease in expenditure following a re-assessment of costs to date and estimated input to different service areas by the grounds maintenance team, including work at various closed churchyards.			-990		-990
Total Closed Churchyards	0	0	-990	0	-990
CLMKT: Clitheroe Market					
Employee related expenses - various Increased costs shown here as costs are now being charged directly to the service rather than through the Chief Executive's department as a recharge. As a result the Support Services costs from the Chief Executives department have reduced.	16,340				16,340
Premises related expenses - repairs and maintenance A small decrease in the level of repairs and maintenance budget allocated to this service area, based on planned works to the end of the year.	-430				-430

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Premises related expenses - utilities Decrease in charges for utilities due to a fall in unit costs. This is as a result of the volatility seen globally in this area.</p>	-5,830				-5,830
<p>Premises related expenses - refuse collection Estimated increase in the refuse collection recharge, based on the levels of refuse collected from the market and changes in cost budgets on the refuse collection cost centre.</p>			780		780
<p>Premises related expenses - insurance Increase in the level of charges for insurance cover following an in year retender of the contract</p>	1,310				1,310
<p>Premises related expenses - various A number of small increases in areas of equipment repairs +£570 and telephone lines +£210.</p>	780				780

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Support services Decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas, with the main decreases being in the Chief Executive's department (as a result of some costs now being charged direct to the service) and the Community Services department</p>			-17,320		-17,320
<p>Depreciation and impairment - depreciation Decrease in the depreciation charges due to fall in the last valuation of assets and delays in spend on the capital programme in this service area.</p>				-12,360	-12,360
<p>Customer and client receipts - stalls Higher than originally budgeted trader demand for stalls in this demand-led service area.</p>		-7,140			-7,140
<p>Customer and client receipts - pitches and other Higher than originally budgeted trader demand for pitches in this demand-led service area.</p>		-6,410			-6,410
<p>Customer and client receipts - market café Decrease in the level of budgeted income from the lease of the market café as a result of the last budgeted increase that was due being halted. A future review of the lease increase is instead now planned by legal services.</p>		3,810			3,810

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Miscellaneous recharges - market office recharge to CCTV Estimated decrease in the recharge to the CCTV cost centre for use of the market office, mainly due to the fall in utility costs since the original estimate budget was set.		1,590			1,590
Total Clitheroe Market	12,170	-8,150	-16,540	-12,360	-24,880
CMGHH: Community Groups - Health & Housing					
Support services A decrease in expenditure following a re-assessment of costs to date and time allocations in the Economic Development and Planning department.			-4,740		-4,740
Total Community Groups - Health & Housing	0	0	-4,740	0	-4,740
COMNL: Common Land					
Support services Decrease in expenditure following a re-assessment of costs to date and time allocations in the Chief Executive's department and Community Services department.			-440		-440
Total Common Land	0	0	-440	0	-440
CTBEN: Localised Council Tax Support Admin					
Supplies and services - various A decrease in scanning costs -£350, printing and stationery -£240, postages -£640, software maintenance -£820 and consultants -£130, partly offset by a small increases in enterprise agreement costs +£180.	-2,000				-2,000

**HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Support services Decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas, with the main decrease being in the Resources department.			-13,780		-13,780
Government grants - Council Tax Support Fund Policy and Finance Committee agreed a scheme where £45 would be allocated to each household in receipt of Local Council Tax Support where council tax liability is not nil. This government funding is to offset the costs of the scheme and was given to councils to allow the provision of such types of local reliefs. The cost in respect of this will fall on the Collection Fund rather than under this committee.		-55,500			-55,500
Total Localised Council Tax Support Admin	-2,000	-55,500	-13,780	0	-71,280
DOGWD: Dog Warden & Pest Control					
Premises related expenses - R&M oncosted wages This budget related to costs of sewer bating undertaken by the works administration service, due to recruitment issues within the pest control service. Now the service has returned to full staffing this work is undertaken by the pest control staff, and so the charge is now nil.	-7,560				-7,560
Premises related expenses - depot recharge Decrease in the depot recharge following a re-assessment of depot costs to date.			-100		-100

**HEALTH AND HOUSING COMMITTEE
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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Premises related expenses - grounds maintenance Estimated increase in expenditure following a re-assessment of costs to date and estimated input to different service areas by the grounds maintenance team. The increased costs here relate to dog bin emptying work.</p>			11,670		11,670
<p>Transport related expenses - various Reduced running costs for the pest control and dog warden vehicles following the recent purchase of the two new electric vehicles.</p>	-2,280				-2,280
<p>Transport related expenses - vehicle insurance Increase in the level of charges for insurance cover following an in year retender of the contract</p>	1,130				1,130
<p>Supplies and services - non recurring purchases of equipment Expenditure is planned on updated/improved dog control signage related to the updated Dog Control Public Space Protection Order. This is to be funded from amounts set aside previously in the Dog Warden Signs Reserve (see "Movement in Earmarked Reserves" below).</p>	3,980				3,980

HEALTH AND HOUSING COMMITTEE
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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Support services Net decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas. There has been a large increase from the Chief Executive's department +£4,250, with reductions seen from the Resources department -£3,950 and Community Services department -£1,510.</p>			-1,210		-1,210
<p>Depreciation and Impairment There has been a large decrease in the anticipated charges for depreciation. This is as the two replacement vehicles had been anticipated to be in use in the last financial year, resulting in depreciation charges this year. The vehicles have only been brought in to use this year, and so the charges are now pushed back until the 2024/25 financial year.</p>				-14,600	-14,600
<p>Customer and client receipts - various There have been a number of large movements on pest control income. Wasp nests treatments have been in demand leading to an anticipated increase in income in this area of -£4,050. Conversely, income from rodent pest treatments are anticipated to be down by +£3,310. Other miscellaneous income has seen a modest increase of -£160</p>		-900			-900
Total Dog Warden & Pest Control	-4,730	-900	10,360	-14,600	-9,870

**HEALTH AND HOUSING COMMITTEE
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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
ENVHT: Environmental Health Services					
<p>Premises related costs - insurance Small increase in the charges for insurance cover in respect of equipment used in the service. This is due to a recent retender of insurance services.</p>	20				20
<p>Supplies and services - various A number of small movements on service costs based on historic costs in previous years and forecast costs in year. Decreases in costs for Photocopying -£440, Illegal Tipping expenses -£340 and Vet costs -£500 partly offset by increases in costs around Software Maintenance +£460 and Subscriptions +£80.</p>	-740				-740
<p>Supplies and services - water samples It is unlikely that any private water samples or risk assessment work will be completed or costs incurred in-year, due to staff vacancies on the Environmental Health team. This reduced cost area will partly offset the loss of income from private water supplies work (see "Private Water Samples" income below).</p>	-17,040				-17,040
<p>Supplies and services - consultants Externally contracted staff have been used in a number of areas of licencing. This cost is supported by the licencing income that is retained/achieved.</p>	1,400				1,400

**HEALTH AND HOUSING COMMITTEE
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	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Support services Net decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas. Decreases have been seen in Chief Executive's department -£13,500, Resources department -£10,200 and Community Services department -£290. These decreases are largely reflective of post vacancies seen in the relevant departments. These decreases have been partly offset by an increase in the recharges from the Economic Development and Planning department of +£2,400.</p>			-21,640		-21,640
<p>Customer and client receipts - private water samples It is unlikely that any private water samples or risk assessment work will be completed in-year due to staff vacancies on the Environmental Health team. This means there will be a loss of income in-year. This reduced income will be partly offset by reduced private water samples costs in-year (see "Water Samples" costs above). In addition, lower staff costs are included in the recharge from the Chief Executive's department.</p>		27,350			27,350

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ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Customer and client receipts - licences Increase in the level of income covering a wide range of licences. The forecast budgets are driven by income received to date and historic income levels for the remainder of the year using current charges. The largest forecast increases in income are on Street Trading Licences -£1,750, Tattooing Licences (no original estimate for this) -£1,010 and Home Boarding Establishment Licences -£990.</p>		-6,650			-6,650
Total Environmental Health Services	-16,360	20,700	-21,640	0	-17,300
HFORU: Homes for Ukraine					
<p>Employee related expenses - various Increase in employee costs to reflect the fixed term of a post.</p>	23,310				23,310
<p>Supplies and services - purchase of equipment and materials Reduction in the budget to better reflect current plans within the service.</p>	-6,500				-6,500
<p>Transfer payments - Community Integration grants Budget for estimated annual costs of community integration grant schemes administered by LCC (RVBC officers are involved in assessing grant applications under these schemes). The reduction shown is to reflect the known anticipated costs in year.</p>	-12,400				-12,400

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Transfer payments - HFU Housing grants Reduction to the budget to reflect the anticipated level of spend on housing grants based on the uptake of the scheme to date.</p>	-61,680				-61,680
<p>Transfer payments - HFU Sponsor grants This budget reflects the "Thank You" payments made made to sponsors who house Ukrainians under the Homes for Ukraine scheme. This budget is being removed as the scheme is provided on an 'Agent' basis to the Government, and so falls outside the council's budgets.</p>	-33,600				-33,600
<p>Transfer payments - HFU Sponsor grants Dec & Jan additional payments New budget to cover the estimated total costs of the additional £125 per month "Thank You" payments made to sponsors who house Ukrainians under the Homes for Ukraine scheme, for December 2023 and January 2024 only. These extra payments are not funded by the main HFU Sponsor grants scheme, so the costs will be funded from the HFU Ukrainian Housing funding received by the Council.</p>	5,750				5,750

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Government grants - LCC Ukrainian Housing funding New budget for the estimated funding to be received to support the Council's expenditure in supporting the Ukrainians moving to the Ribble Valley under the HFU scheme with their housing issues. Actual funding is based per person/household registered under the scheme.</p> <p>Not all the funding received in year will be spent, so some is estimated to be set aside in a Homes For Ukraine earmarked reserve at year-end (see "Movement in Earmarked Reserves" below), to then be utilised on eligible housing expenditure in 2024/25.</p>		-132,000			-132,000
<p>Government grants - LCC Ukrainian Sponsor grants funding This budget reflects the grant income that funds the "Thank You" payments made to sponsors who house Ukrainians under the Homes for Ukraine scheme. This budget is being removed as the scheme is provided on an 'Agent' basis to the Government, and so falls outside the council's budgets.</p>		33,600			33,600
Total Homes for Ukraine	-85,120	-98,400	0	0	-183,520

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
HGBEN: Housing Benefits Administration					
Supplies and services - non-recurring purchases Additional in-year spend on updating the benefits IT system, which is funded by additional DWP funding in-year (see below).	18,130				18,130
Supplies and services - various A decrease in scanning costs -£350, printing and stationery -£240, postages -£640 and software maintenance -£820, partly offset by a small increase in enterprise agreement costs +£180.	-1,870				-1,870
Transfer payments - non-HRA rent rebate benefit payments Estimated decrease in payments to claimants due to a lower level of occupancy at the Council's homelessness units to date in-year. This is due to units being unavailable and also due to the previous housing policy for the Joiners Arms	-20,700				-20,700

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Transfer payments - rent allowance benefit payments</p> <p>Rent allowance payments for the year to date are higher than budgeted for, so the estimated rent allowance payments for the full year have been increased slightly also to reflect this.</p> <p>Rent Allowance payments for the full year, after taking into account rent allowance overpayments invoiced for recovery in-year, are broadly covered by Rent Allowance subsidy grant income received at year-end from the DWP (see below).</p>	159,270				159,270
<p>Support services</p> <p>Decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas for Resources department -£23,600, Chief Executive's Department -£430 and ICT Services - £1,290.</p>			-25,320		-25,320
<p>Government grants - DWP rent allowance subsidy</p> <p>Estimated increase in rent allowance subsidy grant income to be received in-year, which reflects the increase in payments made to date (see above).</p>		-156,230			-156,230

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Government grants - DWP non-HRA rent rebate subsidy Estimated decrease in rent rebate subsidy grant income to be received in-year, which reflects the decrease in rent rebates paid out in-year (homelessness unit), based on the payments made for the year to date (see above).</p>		17,010			17,010
<p>Government grants - DLUHC Homelessness Prevention Grant Decrease in the estimate of Homelessness Prevention Grant received from DLUHC which will be required to be allocated to Housing Benefits to cover rent rebate subsidy not received from the DWP for rent and service charges paid on behalf of claimants in temporary accommodation which are above the Local Housing Allowance level. The decrease reflects the estimated decrease in rent rebates paid out in-year, based on the payments made for the year to date (see above).</p>		3,690			3,690
<p>Government grants - various A variety of grants from DWP which fund changes to the benefits service. A large proportion of these grants go towards funding the non-recurring purchases item above (£18,130) under supplies and services.</p>		-22,380			-22,380
Total Housing Benefits Administration	154,830	-157,910	-25,320	0	-28,400

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<i>HOMEE: Home Energy Conservation</i>					
Premises related expenses - insurance Allocation of insurance cover costs in respect of equipment used by the service	190				190
Supplies and services - purchase of equipment and materials It is estimated there will be no purchases required with regard to home energy conservation work in-year.	-510				-510
Support services Increase in expenditure following a re-assessment of costs to date and time allocations in the Economic Development and Planning department.			660		660
<i>Total Home Energy Conservation</i>	<i>-320</i>	<i>0</i>	<i>660</i>	<i>0</i>	<i>340</i>
<i>HOMES: Homelessness Strategy</i>					
Premises related expenses - various Reduction or removal of a number of premises related budgets that are not needed based on past spend in year and over past years. The largest proportion relates to utility costs (-£1,710)	-2,910				-2,910

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Supplies and Services - homelessness temporary accommodation Increase in number of evictions through private landlords coupled with neighbouring authorities no longer allowing us to access their hostel accommodation for single males has resulted in a higher level of spend in this area. A similar position is being seen across the whole of Lancashire</p>	13,270				13,270
<p>Supplies and services - telephone lines Budget no longer required</p>	-70				-70
<p>Supplies and services - software maintenance Actual annual support and maintenance costs in-year on homelessness related IT systems were less than originally budgeted for.</p>	-2,180				-2,180
<p>Transfer Payments - grants to individuals New grant in respect of grants to Ukrainian refugees in the prevention of homelessness. Funding has been received to support this grant scheme +£10,000. A tenant housing deposit grant scheme budget has been reduced, as the terms of the grant are that it is recoverable through the raising of a debtor invoice, and so nets to nil -£3,000.</p>	7,000				7,000

**HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24**

ANNEX 1

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Support services Net increase in expenditure following a re-assessment of costs to date and time allocations in support services areas. There has been an increase for Economic Development and Planning department +£2,090, and increase in chief executive's department +£90 and a reduction in the recharge for the Resources department £1,840.</p>			340		340
<p>Government grants - Asylum Dispersal Scheme funding Grant funding has been received from the Home Office to support any additional expenditure that the Council may have in relation to the Asylum Seekers Dispersal scheme.</p>		-22,500			-22,500
<p>Government Grants - Tenant Satisfaction New burdens funding has been received in respect of tenant satisfaction surveys. No additional expenditure is anticipated as a result of the requirements beyond that already accounted for.</p>		-2,400			-2,400

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>Government grants - DLUHC Homelessness Prevention Grant Homes for Ukraine Top Up This grant was not expected at the time of setting the Original Estimate. Funding is provided to help support homelessness issue in respect of Ukrainian refugees, but can also be used to help support other local homelessness pressures.</p>		-63,710			-63,710
<p>Customer and client receipts - dwelling rents Income had been anticipated from the Clitheroe Temporary Housing Scheme, however this property is still being used in respect of homelessness.</p>		8,500			8,500
Total Homelessness Strategy	15,110	-80,110	340	0	-64,660
HSASS: Housing Associations					
<p>Support services Net increase in expenditure following a re-assessment of costs to date and time allocations in two departments, with the main increase being in the Chief Executive's department.</p>			1,090		1,090
Total Housing Associations	0	0	1,090	0	1,090

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
HSTRA: Housing Strategy					
Supplies and services - various Decrease in the level of budgeted costs for waiting list admin.	-1,180				-1,180
Support services Net decrease in expenditure following a re-assessment of costs to date and time allocations in support services areas, with the main decrease being on the Resources department.			-1,580		-1,580
Total Housing Strategy	-1,180	0	-1,580	0	-2,760
IMPGR: Improvement Grants					
Support services Net increase in expenditure following a re-assessment of costs to date and time allocations in support services areas. Increases have been seen from Chief Executive's department +£30, Economic Development and Planning department +£6,390 and Resources department +£2,850. This has been partly offset by a reduction in recharges from the Community Services department -£6,350.			2,920		2,920

HEALTH AND HOUSING COMMITTEE
 VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Customer and client receipts - admin charge - Disabled Facilities Grants Estimated increase in income based on an assessment of the number of and value of Disabled Facilities Grants schemes anticipated to be completed in-year.		-5,510			-5,510
Total Improvement Grants	0	-5,510	2,920	0	-2,590
JARMS: Joiners Arms					
Employee related expenses - various Increase in costs, largely due to the higher than budgeted for pay award.	1,020				1,020
Premises related expenses - various A fall in unit costs for utility costs as a result of the volatility seen globally in this area (Electricity -£8,520 and Water -£340), together with a number of other small incidental property related net increases +£1,170.	-7,680				-7,680

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Support services Decrease in expenditure following a re-assessment of costs to date and time allocations in several support service areas. Chief Executive's department -£910, Resources department -£13,070, Community Services department -£2,490 and Economic Development and Planning department -£50.			-16,520		-16,520
Customer and client receipts - electric cards Decreased income estimated due to the significant decrease in electricity costs in-year.		2,190			2,190
Depreciation and impairment - depreciation Decrease in the depreciation charge based on the valuation of the property.				-4,410	-4,410
Total Joiners Arms	-6,660	2,190	-16,520	-4,410	-25,400
SHARE: Shared Ownership Rents					
Support services Increase in expenditure following a re-assessment of costs to date and time allocations in the Economic Development and Planning department.			190		190

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Customer and Client Receipts Small increase in the level of retained rent income		-10			-10
Total Shared Ownership Rents	0	-10	190	0	180
SUPPE: Supporting People					
Supplies and services - Non recurring purchases of equipment Housing officers are planning for additional spend in-year on further domestic abuse support measures which will be funded by the Domestic Abuse Support to Victims Grant funding received in-year (see below). This is the balance of grant that is not already committed against increased staff time in this service area.	21,290				21,290
Support services Net increase in expenditure following a re-assessment of costs to date and time allocations, notably an increase in Economic and Development department costs +£4,800 and a small decrease in that for Resources department -£480.			4,320		4,320

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
Government grants - DLUHC Domestic Abuse Support to Victims Grant funding Domestic Abuse Support to Victims Grant received in-year from DLUHC. This grant was only notified to the Council after the original estimate budget was set.		-35,190			-35,190
Total Supporting People	21,290	-35,190	4,320	0	-9,580
Committee Movements - Subtotal	126,310	-474,580	-74,940	-30,230	-453,440
MOVEMENT IN EARMARKED RESERVES					
CPBAL/H330: Capital Reserve Transfer to the reserve of S106 monies received in the Affordable Rent Properties cost centre in 2023/24 to fund the estimated cost of the Clitheroe Affordable Housing capital scheme in-year, +£8,370.		8,370			8,370
HGBAL/H337: Equipment Reserve Additional amounts set aside from previous years are now planned to be released at year-end to cover estimated 2023/24 spend, as follows: - Transfer from Dog Warden Signs reserve to fund updated/improved dog control signage expenditure in-year, -£3,980.	-3,980				-3,980

HEALTH AND HOUSING COMMITTEE
VARIANCES FROM ORIGINAL ESTIMATE TO REVISED ESTIMATE 2023/24

	MOVEMENT IN EXPENDITURE £	MOVEMENT IN INCOME £	MOVEMENT IN SUPPORT SERVICES £	MOVEMENT IN CAPITAL £	TOTAL MOVEMENT £
<p>HGBAL/H339: Housing Related Grants Reserve Amounts set aside from previous years are now planned to be set aside or released at year-end in 2023/24:</p> <ul style="list-style-type: none"> - Transfer funds to the reserve as not likely to be fully spent in year +£12,550 - The originally planned release of funds from the reserve is unlikely to be needed as the grant received in year is likely to cover all expenditure needs. This reverses the originally planned release of funds +£9,100 - Release of funds from the reserve in respect of Housing Satisfaction Survey grant funding -£2,217. - Likely need to transfer the estimated unspent Homes For Ukraine Housing funding received in-year to the reserve at year-end, rather than releasing funds as originally planned. This will then be used in future years instead +£183,520. 	9,100	193,850			202,950
Total Movement in Earmarked Reserves	5,120	202,220	0	0	207,340
Total Committee Movements	131,430	-272,360	-74,940	-30,230	-246,100

ACTUAL TO DATE WITH ORIGINAL ESTIMATE AND PROPOSED REVISED ESTIMATE

Cost Centre	Description	Original Estimate to end of December 2023	Actual and Commitments to end of December 2023	Full Year Original Estimate	Proposed Revised Estimate
AFHOU	Affordable Rent Properties	-8,064	-2,433	4,140	1,240
APLAC	Alma Place Unit	-2	284	2,990	2,510
AWARM	Affordable Warmth	0	16,660	0	-12,550
CLAIR	Clean Air	585	1,295	4,460	4,800
CLAND	Contaminated Land	0	0	10,860	7,690
CLCEM	Clitheroe Cemetery	11,730	29,271	62,300	72,420
CLDCY	Closed Churchyards	5,560	4,374	5,560	4,570
CLMKT	Clitheroe Market	-130,896	-130,284	-17,520	-42,400
CMGHH	Community Groups - Health & Housing	0	0	8,570	3,830
COMNL	Common Land	578	435	5,040	4,600
CTBEN	Localised Council Tax Support Admin	20,303	-41,472	245,880	174,600
DOGWD	Dog Warden & Pest Control	20,874	18,958	167,950	158,080
ENVHT	Environmental Health Services	-18,642	-16,331	421,670	404,370
HFORU	Homes for Ukraine	78,007	12,099	125,350	-58,170
HGBEN	Housing Benefits	120,698	165,377	222,010	193,610
HOMEE	Home Energy Conservation	386	187	7,100	7,440
HOMES	Homelessness Strategy	-28,336	-110,440	62,900	-1,760
HSASS	Housing Associations	0	0	8,100	9,190
HSTRA	Housing Strategy	7,730	6,255	55,280	52,520
IMPGR	Improvement Grants	-23,261	-31,821	106,480	103,890
JARMS	Joiners Arms	15,665	8,454	64,830	39,430
SHARE	Shared Ownership Rents	-1,500	-1,507	-480	-300
SUPPE	Supporting People	0	-35,193	14,830	5,250
Committee Subtotal		71,415	-105,832	1,588,300	1,134,860
Transfers to / from(-) Earmarked Reserves					
CPBAL/ H330	Capital Reserve	0	0	0	8,370
HGBAL/ H337	Equipment Reserve	0	0	-6,560	-10,540
HGBAL/ H339	Housing Related Grants Reserve	-10,450	-12,100	-134,450	68,500
FNBAL/ H337	Pensions Triennial Revaluation Reserve	2,500	2,500	2,500	2,500
Committee Total after Transfers to / from(-) Earmarked Reserves		63,465	-115,432	1,449,790	1,203,690